



## **Behavioral Health Educator**

**REPORTS TO:** Prevention Program Manager

**SUPERVISEES:** Peer Navigators

**EMPLOYMENT STATUS:** Full-time Regular, Non-Exempt

**PRIMARY FUNCTION:** Behavioral Health Educator will provide guidance and coordination of care to clients living with HIV/AIDS with complex substance abuse and mental health conditions. They will develop effective interpersonal relationships with clients and work collaboratively with the interdisciplinary care team to improve health outcomes. They will utilize internal and community resources to educate clients and form a care plan with specific health outcomes.

### **DUTIES AND RESPONSIBILITIES:**

- Conduct targeted outreach to PLWH/A needing behavioral health treatment through education and awareness activities.
- Completes program intake and performs behavioral health screenings using standardized tools.
- Provides individual behavioral health education sessions utilizing Motivational Interviewing and other evidenced based techniques; provides systems navigation for clients, including provision of reminder and follow-up calls, and escorts to services.
- Coordinates with relevant service providers (i.e. care managers) to ensure appropriate service provision and to minimize barriers to entry and retention in care.
- Provides expedited linkage to behavioral healthcare treatment, follow-up, and care coordination as needed until client has been successfully engaged in care.
- Responsible for semi-annual training of Peer Navigators using ASCNYC's Peer Health Coach curriculum.
- Tracks/monitors client progress through a combination of written work, agency databases, and case conferences with the Care Team. Documents and maintains case records in agency database and completes all data entry in a timely fashion.
- Attend weekly Unit/Team Meetings, Individual and Group Clinical & Administrative Supervision.
- Participates in initial and ongoing trainings as necessary to maintain a level of knowledge related to HIV/AIDS, substance abuse and related mental health issues.
- Attend a minimum of two (2) Agency events for clients and one agency fundraising event every 12 months.
- Other duties as required to meet the mission of the agency and/or the Prevention Department.

**QUALIFICATIONS:** The Behavioral Health Educator will have a B.A. or B.S. with at least 2 years of experience working in the field of HIV/AIDS, behavioral health, and Peer Services; will be experienced in providing health education and training services. Possess an understanding of community level work and the importance of collaborating and coordinating with other organizations; and effective communication and documentation skills.